

CORRIGENDUM AND ADDENDUM NOTICE

Date: April 11, 2023

Tender Notice: Procurement of Cleaning and Security Services

Invitation Ref. No.: icddr,b/SCM/GoB/OTM/Pkg-003 & 004/2022-23 & Dated: 30-03-23

Published in The Daily "Ittefaq and Observer" on March 30, 2023

- Liquidity will be 3 crore instead of 4 crore for both packages (Tender Notice, Sl.#17)
- Template of Financial proposal will be revised and posted at icddr,b's website and bidder is requested to follow the revised template for both packages

All other terms and conditions of the tender notice will remain unchanged. For detail Tender addendum, Revised Financial Proposal and other information please visit to: <https://www.icddrb.org/work-with-us/tender-notices>



Senior Manager, Supply Chain Management
icddr,b, Mohakhali, Dhaka-1212

(*Published in the Daily Ittefaq and Observer on April 12, 2023)

A handwritten signature in black ink, consisting of a stylized, cursive script.



Date: April 11, 2023

To: All Potential Tenderers

Ref.: Procurement of Cleaning Services for icddr,b

Ref.# Tender Ref. No. icddr,b/SCM/GoB/OTM/Pkg-003/2022-23, Date : March 30, 2023

Pre-tender meeting held on April 05, 2023 at 10:30 AM in the FMS Conference Room

Sub: ADDENDUM No. 1

Dear All,

Reference to the discussion held in the pre-tender meeting on April 05, 2023 on the above-mentioned tender the following amendment is made in the tender schedule:

Item No.	Existing as per tender schedule	Amendment (Shall Read As)
<u>Tender Notice, SI.#17 (Page#2)</u>	<i>Liquidity is 4 crore</i>	<i>Liquidity is 3 crore</i>
<u>Tender Data Sheet</u>		
ITT 11.1(b) (Page#23)	<i>The minimum specific experience as a Service Provider in providing Cleaning Service of at least THREE contracts of similar nature, complexity and methods/technology completed over a period of five (5) years each with a value of at least of Tk. 4 (four) Core shall be required.</i>	<i>The minimum specific experience as a Service Provider in providing Cleaning Service of minimum ONE contract of similar nature, complexity and methods/technology completed over a period of five (5) years each with a value of at least of Tk. 4 (four) Core shall be required.</i>
ITT 20.1(k) (Page#24)	xv. CV of proposed key personnel (Supervisor) as per ITT 13.1 supported by relevant academic certificates, experience certificate, National ID card, passport size photograph etc.	xv. CV of proposed key personnel (Supervisor) as per ITT 13.1 supported by relevant information on academic certificates, experience certificates, National ID card, passport size photograph etc. (as per PSN-3 format;

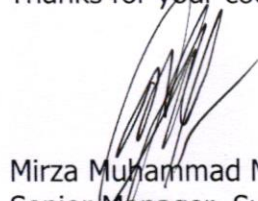
Item No.	Existing as per tender schedule	Amendment (Shall Read As)
		other required information, which haven't mentioned at PSN-3, may be included at the end of the template PSN-3)
ITT 20.1(k) (Page#24)	vii. Specify the number of personnel currently deployed district wise and enclose copy of the document/contract.	vii. Specify the number of personnel currently deployed district wise in your company letter head pad
ITT 22.7 (Page#24)	This is tenderer's discretion to propose the percent of Service Charges which include commission, operational cost, uniform and any overheads as applicable.	Deleted
ITT 26.1 Tender Security (Page#24)	The amount of the Tender Security shall be BDT 1,200,000.00 (Taka Twelve Lac Only) in favour of in favour of "icddr,b" in the form of Bank Draft or Pay Order and/or in the form of an irrevocable unconditional Bank Guarantee issued by any scheduled Bank of Bangladesh, in the format (Form PSN-4)	The amount of the Tender Security shall be BDT 1,200,000.00 (Taka Twelve Lac Only) in favour of in favour of "icddr,b" in the form of Bank Draft or Pay Order and/or in the form of an irrevocable unconditional Bank Guarantee issued by any scheduled Bank of Bangladesh, in the format (Form PSN-4), and to be submitted with the Technical Proposal only.
ITT 40.7 Technical Evaluation Criteria (Page#27)	2.7 Company's monitoring procedures of Security services (Policy/Procedure/Plan/SOP etc. to be enclosed)	2.7 Company's monitoring procedures of cleaning services (Policy/Procedure/Plan/SOP etc. to be enclosed)
ITT 40.7 Technical Evaluation Criteria (Page#24)	2.2 Provide a list mentioning total Cleaning and Office support operations (district wise) and number of total active personnel. Specify the number of personnel deployed district wise and enclose copy of the document/contract	2.2 Provide a list mentioning total Cleaning and Office support operations (district wise) and number of total active personnel. (As per the enclosed format)
ITT 40.7 Technical Evaluation Criteria (Page#24)	2.3 List of Current Contracts with contract value, manpower and clients' information	3 List of Current Contracts with contract value, manpower and clients information as per the enclosed format




Item No.	Existing as per tender schedule	Amendment (Shall Read As)
Annex-H	Training schedule of last year	Training schedule of last year as per the attached format
Annex-E Appendix I	Financial Proposal	As per discussion Financial Schedule will be revised and enclosed Annex-E Appendix I enclosed and bidder is requested to follow the revised template of Financial Proposal.

This addendum is part of the tender document and all other terms and conditions mentioned in the tender schedule will remain unchanged.

Thanks for your cooperation.



Mirza Muhammad Masud Rana
Senior Manager, Supply Chain Management
icddr,b, Mohakhali, Dhaka-1212.



Template for Submitting List of Contract Information

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Template for Submitting District Wise Operational Engagement

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Template for Submitting Training Schedule 2022

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