Minutes of the Pre-Bid Meeting

RFP Ref. No. icddr,b/SCM/OTM/2022/1830/1831 published on November 15, 2022

A pre-bid meeting was held on November 22, 2022 at 11:00 am at the PEI Conference Room, with the prospective bidders who expressed their interest to attend the pre-bid meeting for hiring company/agency for -

1. An Outreach Campaign Focusing on Child TB in Selected Districts and Decorated TB Rickshaws in Rajshahi and Sylhet Cities.

2. Producing and Broadcasting A 13-Episode Television Talk Show on Tuberculosis.

At the outset, the category specialist from SCM welcomed the participants and highlighted the importance of the meeting.

He mentioned that the participants could raise queries, clarifications, complements if any and to the extent possible, these queries, clarifications shall be answered during the meeting itself and others will be given after due examination. In any case, answers to all the queries and clarifications raised shall be sent to all the potential bidders who participated in the pre-bid meeting.

The technical team led by Senior Manager, Communications, Emerging Infections, IDD, gave a brief background of the SoW/ToR and thereafter designated representatives of the bidders raised their queries during the pre-bid meeting.

We have stated that no icddr,b staff are contacted during this process. Senior Manager, Communications, may be contacted only to clarify questions concerning the RFP via email SHARIF.SAIMUM@icddrb.org by 24th November 2022 copy to SCM (email: abdul.wadud@icddrb.org). The clarification will be shared with all bid invitees via email.
The following points were requested to amend by the bidders who participated in the pre-bid meeting.

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| 01  | Typo on the Bid submission method and location                   | **Bid submission method and location was revised and stated as below:**  
**Bid Submission Location:**  
• icddr,b, Chiller Building, Ground Floor (through Hospital Gate Entry), Mohakhali; Dhaka 1212  
Bidders are advised **not to** submit the bid to any other location or through e-mail except the location mentioned above. |
| 02  | Will you share the revised RFP?                                 | Revisions will be reflected in the revised RFP and will be uploaded on the website.                                                                                                                                                                                                                                                      |